PROCEDURES FOR FILLING BOARD VACANCIES

The following procedures will be used by the School Board when filling a Board vacancy, Except as otherwise provided by the current Board.

A. Appointment
   1. When a Board vacancy exists and an appointment is to be made, the Board Clerk or designee shall publish a notice of the vacancy in the District's official newspaper stating the following:
      a. the length of time for which the appointment is to be made;
      b. the place and manner in which qualified electors may apply; and
      c. the expiration date for filing written applications. The date and time shall be a reasonable length of time to allow all interested parties to apply.
   2. Prospective candidates will be asked to provide the Board with the following information in writing. These are not criteria for the position. These are to supply the board with general information.
      a. Desire to serve and evidence of past interest in school activities
      b. Interest in children
      c. Involvement with other community efforts
      d. Knowledge of schools and board organization and responsibilities
      e. Governmental experience, if and, working on a board
      f. Understanding of Board priorities and Board duties
      g. Ability to represent the entire community
      h. Relationship of livelihood to Board duties
      i. Attitude toward Board teamwork
      j. Attitude toward Board/administrative relationships
      k. Availability for Bard duties
   3. The school board shall screen the candidates and call in for interviews if so desired.
   4. The Board President shall call for discussion by Board members. Adjournment to executive session to discuss any candidate may be called for by a Board member upon proper prior notice for the closed session.
   5. Board members shall vote for one of the candidates, unless a different process is established by the board president. There may be a "winnowing" process used prior to the vote and nomination of candidates, if the board wants to do so. The candidate who receives the majority of votes cast shall be appointed to fill the vacancy. If no majority is attained, the board can consider and agree to a variety of options including settling who is nominated for a vote through a "chance" procedure.
B. Term of Appointment

Board members appointed serve only until the next spring election unless vacancy occurs after last Tuesday in November and on or before the date of next spring election. The office of a board election who is not in last year of term, successor will be elected in second spring election. (Per WI State Statute).