

**REQUEST FOR PAID TRANSPORTATION FROM KEWAUNEE SCHOOL DISTRICT  
(Must be provided with payment to School Office two school days prior to pick-up)**

Kewaunee School Board Policy 8600.01 Section IIA6 requires parent/guardian to pay \$135 per semester (\$270 annually) for transportation of students/families who do not qualify for free District Bus Transportation or who request drop-off/pick-up locations not on regularly scheduled bus routes, but within the District boundary lines. I understand that under no circumstances will students be transported to/from locations outside the established school district boundaries.

*Please submit this form and payment to the school office at least two school days prior to start of transportation.*

\_\_\_\_\_ should be (check all that apply):  
Student name                      Grade                      School

If more than one student, indicate names here:

Picked up

Dropped off

at the following residence:

\_\_\_\_\_  
Residence Occupant

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Residence Phone Number

**I understand that alternative addresses must align with the regular transportation time and bus route or it will not be allowed under School Board Policy EEA. (See other side).**

\_\_\_\_\_  
Parent/Guardian Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Phone Number

For Office Use Only:

Amount paid \$ \_\_\_\_\_

Date \_\_\_\_\_

Students who are not eligible for free district transportation may be transported at parental request under the following circumstances:

- A. Parents must provide a minimum of three(3) business days notice to the bus company; Requests must be made in writing on the district form.
- B. Parents must prepay the fee established by the Board of Education.
- C. Parents requesting an alternative pick up or drop off location must do so in writing three(3) business days in advance on the district form. Notes and phone calls will not be accepted.
- D. Alternative pick up and drop off locations must align with regular transportation times and bus routes.
- E. Transportation will be on a "space available" basis. If a bus route is full, parents may be notified that the district will not offer paid transportation. Parents will be notified fourteen(14) days in advance if the district has to drop transportation service to them.